



COURSE EXEMPTION APPLICATION FORM

A student may be granted an exemption by the CFAA in one or more of Courses 2, 3 and 4. Exemptions are based solely upon courses that have been previously completed at a College, University or Trade School level. The CFAA requires a minimum grade of 60% in order for exemptions to be considered. **Work experience and high school courses are not grounds for an exemption.** There are no exceptions to this policy.

Acceptable documentation for exemption/s is:

1. A photocopy of the official college transcript
2. Course outlines
3. Diploma
4. A photocopy of the wallet sized electrician license.

Each student will be assessed on an individual basis.

The **total** fee for processing exemption requests is \$50.00 (plus applicable provincial tax – see table below).

PROVINCES	GST/HST	QST	TAX	TOTAL
ONTARIO	13%		\$6.50	\$56.50
QUEBEC	5%	9.975%	\$7.49	\$57.49
NOVA SCOTIA, NEW BRUNSWICK and NEWFOUNDLAND/LABRADOR	15%		\$7.50	\$57.50
ALL OTHER PROVINCES & TERRITORIES	5%		\$2.50	\$52.50

Submit this **form**, **supporting documents** and **payment information** (*one-time, non-refundable fee*) to have your exemptions request processed by the Exemptions Department. All three requirements must be submitted together.
(See mailing and email address below)

I am hereby applying for exemption in the following courses:

- ☐ CFAA Course 2, Written & Verbal Communications
☐ CFAA Course 3, Basic Electricity
☐ CFAA Course 4, Basic Electronics

(Please print): First Name _____ Last Name _____

Street: _____

City: _____ Prov.: _____ Postal Code: _____

Telephone: _____ Email Address: _____

Payment Options

- ☐ Cheque or money order made payable to the CFAA
☐ Visa, Amex or MasterCard No. _____ s/c _____

Expiry Date: ____/____/____ Cardholder Name: _____

Signature

Date

Mail to: Canadian Fire Alarm Association, 85 Citizen Court, Units 3 & 4, Markham, ON L6G 1A8

Email to: exemptions@cfaa.ca or Fax to: 905-479-3639

Revised: July 12, 2018